

## PC Session #1 – Skills, Careers & Subjects

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Throughout this session you will explore the differences in the way people think and learn and allow you to reflect on your own strengths, interests, and values. You will consider how school subjects relate to your future by exploring the relationship of skills and job clusters.

- Log in to your account: [www.stellacareers.com](http://www.stellacareers.com)
- Two **Career Journey's** to complete in this session:
  1. Learning About Myself – *Bringing it All Together*
  2. Career Exploration – *School Subjects and Careers*



Work through the slides and complete the following questions online:

### Question 1 – SLIDE 3

When I first looked at the image I saw:

### Question 2 – SLIDE 8

The way of thinking that I feel is most like me is:

### Question 3 – SLIDE 9

I think that I learn best by:

### Question 4 – SLIDE 10

List 3 things that you enjoy doing. These might be hobbies you have or other things you like doing in your spare time.

### Question 5 – SLIDE 11

List 3 things you are good at. These can be anything at all.

### Question 6 – SLIDE 12

List 3 things that are important to you. Again, these can be anything that is important in your life.

### Question 7 – SLIDE 21

Write a short statement about what you have learned from this journey and why you feel it is important.



## Career Exploration

# School Subjects & Careers

Work through the slides and complete the following questions online:

### Question 1 – SLIDE 7

Enter each of the two subjects below and then for each one fill out 2 transferable and 2 technical skills:

### Question 2 – SLIDE 9

In this activity you need to choose your favourite school subject and go to this Career Target.

1. Choose 2 occupations from this target.
2. Click on each of these and look at the personal requirements given for each one.

### Question 3 – SLIDE 12

Looking back at the 2 occupations you chose in question 2, think about the skills that you have and indicate which of these two would suit you better and why:

### Question 4 – SLIDE 15

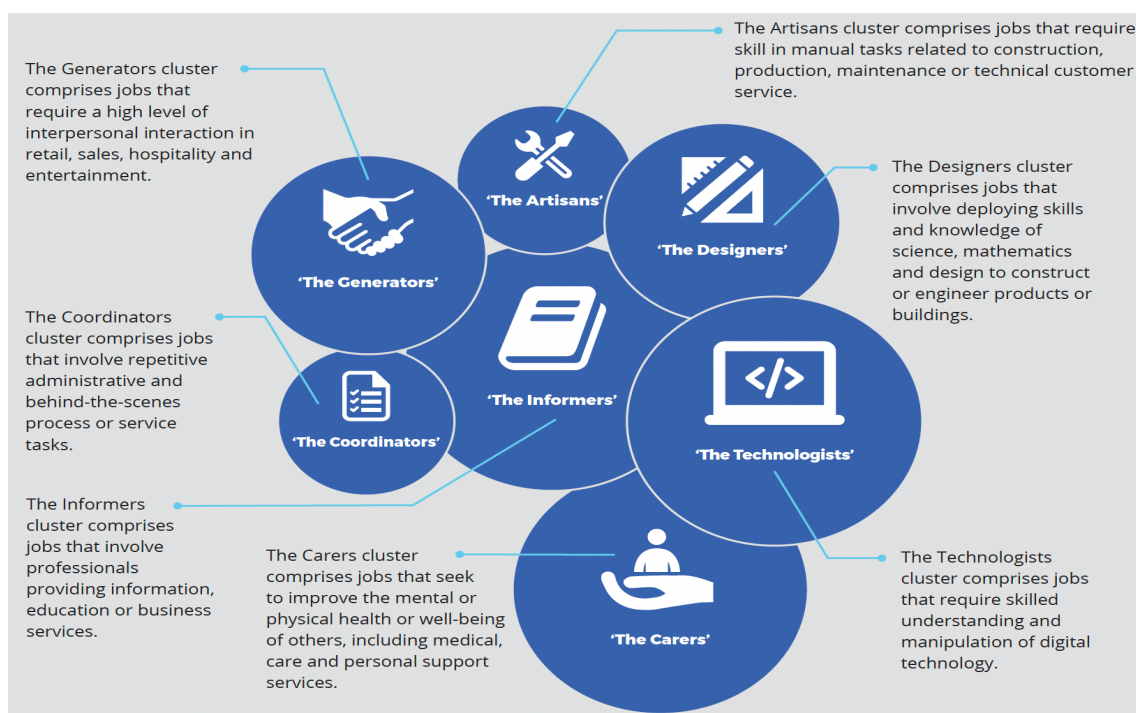
So, with the occupation you chose in question 3, which job cluster do you think it fits best in?

### Question 5 – SLIDE 18








Which other cluster (or clusters) could you transfer your skills across to?

This quiz can also help work out which job cluster suits you:








<https://this.deakin.edu.au/career/which-job-cluster-best-suits-you-take-the-quiz>



## Technical Skills

Job cluster	The cluster focuses on skills related to...	Technical skills commonly requested in the cluster:
 <b>'The Generators'</b>	generating sales and	<ul style="list-style-type: none"> <li>Business development and sales support, managing sales relationships, customer relationship management, contract management</li> </ul>
	front of house retail or hospitality services	<ul style="list-style-type: none"> <li>Store management, merchandising, stock control</li> </ul>
 <b>'The Artisans'</b>	generic manual functions	<ul style="list-style-type: none"> <li>Workplace health and safety, machinery operation, first aid, inspection, contract management</li> </ul>
	as well as specific technical skills	<ul style="list-style-type: none"> <li>Forklift operation, hand and power tools operation, welding, plumbing, carpentry</li> </ul>
 <b>'The Carer'</b>	generic patient or client services	<ul style="list-style-type: none"> <li>Screening, first aid, patient care, cleaning, occupational health &amp; safety, data entry, case management</li> </ul>
	as well as specific technical skills.	<ul style="list-style-type: none"> <li>Clinical experience, rehabilitation, child protection, psychology, therapy</li> </ul>
 <b>'The Coordinators'</b>	administrative tasks and	<ul style="list-style-type: none"> <li>Data entry, contract management, word processing, invoicing, scheduling</li> </ul>
	back-of-house functions	<ul style="list-style-type: none"> <li>Food safety, cooking</li> </ul>
 <b>'The Designers'</b>	broadly applicable skills	<ul style="list-style-type: none"> <li>Contract management, procurement, inspection business process, scheduling</li> </ul>
	as well as more specific technical skills	<ul style="list-style-type: none"> <li>Civil engineering, concept development, construction management, estimating, computeraided design</li> </ul>
 <b>'The Informers'</b>	content required to provide education or business advisory services	<ul style="list-style-type: none"> <li>Data analysis, report writing, financial analysis, risk management, policy development</li> </ul>
	as well teaching related skills	<ul style="list-style-type: none"> <li>Curriculum development, lesson planning</li> </ul>
 <b>'The Technologists'</b>	programming and	<ul style="list-style-type: none"> <li>Java, SQL</li> </ul>
	IT software development	<ul style="list-style-type: none"> <li>Sharepoint, Adobe Photoshop and website development</li> </ul>

## Transferable / Enterprise skills (work related skills)

Job cluster	The cluster focuses on skills related to...	Enterprise skills commonly requested in the cluster:
 <b>'The Generators'</b>	customer service and	<ul style="list-style-type: none"> <li>Communication skills, building effective relationships, customer service</li> </ul>
	organisational skills	<ul style="list-style-type: none"> <li>Planning, time management, digital literacy</li> </ul>
 <b>'The Artisans'</b>	organisational skills and	<ul style="list-style-type: none"> <li>Detail-orientation, planning, problem solving, digital literacy</li> </ul>
	interaction skills	<ul style="list-style-type: none"> <li>Capacity to train others, communication skills, team work</li> </ul>
 <b>'The Carer'</b>	Interaction skills,	<ul style="list-style-type: none"> <li>Communication skills, team work, teaching, customer service</li> </ul>
	problem solving and	<ul style="list-style-type: none"> <li>Problem solving, research</li> </ul>
	organisational skills	<ul style="list-style-type: none"> <li>Planning, time management, detail-orientation</li> </ul>
 <b>'The Coordinators'</b>	organisational skills and	<ul style="list-style-type: none"> <li>Time management, detail-orientation, digital literacy</li> </ul>
	customer service	<ul style="list-style-type: none"> <li>Communication skills, team work, customer service</li> </ul>
 <b>'The Designers'</b>	problem solving and	<ul style="list-style-type: none"> <li>Problem solving, digital literacy</li> </ul>
	project management skills	<ul style="list-style-type: none"> <li>Planning, Quality assurance, project management, time management</li> </ul>
 <b>'The Informers'</b>	interaction skills,	<ul style="list-style-type: none"> <li>Communications skills, written communication, teaching</li> </ul>
	problem solving and	<ul style="list-style-type: none"> <li>Problem solving, creativity, research</li> </ul>
	detail-orientation skills	<ul style="list-style-type: none"> <li>Detail-orientation, project management, digital literacy</li> </ul>
 <b>'The Technologists'</b>	interaction skills and	<ul style="list-style-type: none"> <li>Communication skills, customer services, team work,</li> </ul>
	detail-orientation skills	<ul style="list-style-type: none"> <li>Detail-orientation, planning, quality assurance, project management</li> </ul>

## Qualification Skill Levels

### Level 1

Usually has a skill level equal to the completion of Year 10, a Senior Secondary Certificate of Education, Certificate I or II. Australian Apprenticeships may be offered at this level.

### Level 2

Usually has a skill level equal to a Certificate III or IV, or at least three years relevant experience. Australian Apprenticeships may be offered at this level.

### Level 3

Usually requires a level of skill equal to a Diploma or Advanced Diploma. Study is often undertaken through TAFEs or Registered Training Organisations. Some universities offer studies at this level.

### Level 4

Usually requires a level of skill equal to a Bachelor degree or higher qualification. Study is often undertaken at a university.



Use Subject Compass to view a list of subjects that best match your profile:

<https://www.uac.edu.au/subject-compass/#/>



# Stella Subjects



Z B Z G Y G C C P T G E O G R A P H Y A L P J U H K L L H W  
 F B Y J B B I A W J O Z U X U W F W R O R C W X C C B W W L  
 H Q N T Z I P P M E W W I U M W L O Z I S D F O Z T E U M X  
 C Q S E B B O T G L R L F A X I F U W M R D W E G S K R U L  
 M J I R L U E L J F I Y I Q K H W P P A U Q C M N O H W S M  
 Z W X K R S F N O X Y B H V H I L E E T C Y E A H C D R I K  
 Q G R R H I P O T G J O T T I A W N C H E H D K Q I B V C V  
 X P U S Q N B L O E Y H M E R S G U W S T V E A Z E O C G U  
 N I Z T E E S G O D R C O G N W U Y D D T O C M P T V J B F  
 A D P U E S O Q P L T P R Q A G I A F L V W E M I Y L G Y U  
 D K N O J S F L S B K E R X T T L Z L F H X S Z G S N X B H  
 R N Y I H Q T F U U B I C I H G P I Y A Y H L H P R T V V K  
 Z K O L Z O W T A S Y Q L H S F U K S W R M R S Y D C R S R  
 X N Y H K W A J K I G K J W E E Q H C H R T N J R T Z S Y X  
 D K P C Z E R X J N F R W Z N H C Q B K X E S Y U O I J L Z  
 A I H S I O E X S E G U B Z T O T O H S N P B C P W U J U V  
 J U M R F Y E P P S L V Q J E O D V M S L A R P F J G A L O  
 H R J T M Y N T D S R B E H R B D Z E P M I O Y A M L F W X  
 O I N F C P G J H S T Q B T T Y O R T E U R V D M O U C B S  
 S E H A M Z I K P E Y V V P A G W I D D Y T A Y O D X Q J B  
 P A D K G V N K E R E A B H I R O X L M D N I E D E G O U B  
 I R Z F H D E R I V M Z T Y N E Z Z B C U N V N R R Z Q M X  
 T T V Q T I E Q Y I K V W S M L D Y Q K G L M Y G N T F B P  
 A H F P A B R X U C A N G I E I H A H B C O T M N H T W B Y  
 L O K P X K I D H E P A H C N G Z P N Q S X B I M I P K P H  
 I L Q I G S N E V S O I U S T I M Z V C U J L O M A O A M D  
 T E C A F S G H T V I Z N K B O N Q H V E E C F R E N V N R  
 Y G G J L X X A W G X T X J D N I H A G Z B L Q O H D V B A  
 C A A N C I E N T Y R L D E S I G N T E X T I L E S R I C M  
 V L M E C O N O M I C S A W G U D X Q V M P J L E K Q F A A

Enterprisecomputing  
 Businessservices  
 Multimedia  
 Geography  
 Business  
 Ancient  
 Textiles  
 PDHPE  
 Music  
 Earth

Entertainment  
 Visualarts  
 Religion  
 Foodtech  
 Society  
 Dance  
 English  
 Maths  
 Legal  
 Softwareengineering

Hospitality  
 Chemistry  
 Economics  
 Physics  
 Biology  
 Design  
 Modern  
 CAFS  
 Drama

# What subjects can I choose @ Stella?



Key Learning Area	Stage 6 (Year 11 and 12)
Religious Education	<ul style="list-style-type: none"> <li>• Studies of Religion I</li> <li>• Studies of Religion II</li> </ul>
English	<ul style="list-style-type: none"> <li>• English Standard</li> <li>• English Advanced</li> <li>• EAL/D</li> <li>• English Extension 1</li> </ul>
Mathematics	<ul style="list-style-type: none"> <li>• Mathematics Standard</li> <li>• Mathematics Advanced</li> <li>• Mathematics Extension 1</li> <li>• Mathematics Extension 2 (HSC)</li> </ul>
Science	<ul style="list-style-type: none"> <li>• Biology</li> <li>• Chemistry</li> <li>• Physics</li> <li>• Earth &amp; Environmental Science</li> <li>• Investigating Science</li> <li>• Extension Science (HSC)</li> </ul>
Human Society & Its Environment (HSIE)	<ul style="list-style-type: none"> <li>• Business Studies</li> <li>• Economics</li> <li>• Legal Studies</li> <li>• Geography</li> <li>• Society &amp; Culture</li> </ul>
History	<ul style="list-style-type: none"> <li>• Modern History</li> <li>• Ancient History</li> <li>• History Extension (HSC)</li> </ul>
Languages	<ul style="list-style-type: none"> <li>• Beginners</li> <li>• Continuers</li> </ul>
Technological & Applied Studies (TAS)	<ul style="list-style-type: none"> <li>• Design &amp; Technology</li> <li>• Industrial technology – Multimedia</li> <li>• Food Technology</li> <li>• Enterprise Computing</li> <li>• Software Engineering</li> <li>• Textiles &amp; Design</li> </ul>
Creative Arts	<ul style="list-style-type: none"> <li>• Visual Arts</li> <li>• Dance</li> <li>• Drama</li> <li>• Music 1</li> <li>• Music 2</li> </ul>
Personal Development, Health & Physical Education (PDHPE)	<ul style="list-style-type: none"> <li>• Health and Movement Science</li> <li>• Community &amp; Family Studies (CAFS)</li> </ul>
TVET (at Stella)	<ul style="list-style-type: none"> <li>• Entertainment</li> <li>• Hospitality</li> <li>• Business Services</li> <li>• Construction</li> </ul>