

Meeting opened: 7.30 pm.

Attendance: 10 attendees:

Elizabeth Carnegie, Gayle Connor, Emma Flett, Janet Sajowitz, Sue Homann, Elle Weeden, Linda Rowe, Clare Cahill, Catherine Fitzgerald, Jo Reid

Apologies: Nicole Bruin, Maria Dunn, Andrea Hogan

Prayer and welcome with acknowledgement of country

Elizabeth Carnegie and Catherine Fitzgerald welcome the group with the prayer and acknowledgement of country.

Acceptance of Minutes

Unfortunately, the minutes from the previous P+F meeting were not available. The meeting took place in February 2023.

Business Arising

None.

Reports

Principals Report

Elizabeth gave her Principal's Report and made special mention to Stella's Under 15's soccer team who won the Catholic Schools Broken Bay Gala soccer Grand Final the previous day.

Budget

The current budget standards at \$5,300. Catherine agreed to ask Nicole for a future budget record that could be documented at each P+F General Meeting. This would include a quarterly budget with any spends and forecasts.

Mother's Day Morning

The Mother's Day Morning was a great success and ran really well. Most of the raffle tickets were sold prior to the event online. Some were sold on the day. All the raffle winners were contacted, and the winners were announced in the school Newsletter. The onsite coffee van, Flying Moo, also donated to the school for every coffee sold. Altogether, \$2,851.55 was raised.

Matters arising from the executive meeting (includes motions proposed)

New P&F Guidelines

Clare thanked Linda for pulling the P&F Guidelines today. Clare proposed that the P&F adopt the new P&F Guidelines document and Linda seconded that motion.

P&F Event Calendar

Everyone was happy with the P&F Event Calendar in 2023. There was a discussion around the Term 4 Year 12 leaving activities. Janet confirmed that the Year 12 activities for Terms 4 were:

- Morning Graduation Assembly – Wednesday 20th September.
- Graduation Mass in the evening - Wednesday 20th September.
- Year 12 Formal – Friday 22nd September.

P&F Comms Planning Framework

There was great feedback on the P&F Comms Planning Framework. A few areas of note:

P&F WhatsApp Groups

Emma mentioned that it's difficult for the Year 7 parent when there is no handover from the previous year. There were also two Year 7 WhatsApp Groups before the start of Term 1, so it was quite confusing for parents. It was agreed that the recruitment of the Year 7 WhatsApp representative will occur at the Year 7 Parent and Welcome and Information Evening in Term 3. The P&F Comms Planning Framework would be amended to that effect.

Social Media Groups without School Approval

Janet raised that some of the girls have set up a number of Facebook and WhatsApp Groups without school approval. Sue said that the creation of any social media group/page/channel that includes the name 'Stella Maris College' (in any form) or the College logo must be approved by the College in the first instance. Unauthorised social accounts should be referred to the Community Engagement Manager. The P&F Comms Planning Framework would be amended to that effect.

P&F Survey

The P&F Survey is being sent out to all parents in the Newsletter on 19 May. The survey will run for about 2 weeks and be featured in 2 newsletters.

Up and coming events

Trivia Night Update – 16th June

Trivia Night sold out very quickly. The venue holds 120 so tickets were limited but it's great to test the waters for next time and if it's a success, the P&F can hold a future Trivia night at a larger venue. Clare suggested when we receive feedback from P&F Survey results back, it will give us ideas and suggestions for next year.

Clare said that we have prizes left over from Mother's Day raffle so we can put that into extra events. Also, any monies raised at one event can feed into funds for the next event.

Gayle suggested a silent auction with a major prize. In the past there have been donations such as a weekend away. Gayle and Sue agreed to take this task on.

Stella Gentlemen – Nomad Brewery – Sunday 21st May

The Stella Gentleman are organising their second event of the year at the Nomad Brewery. So far, there's 92 gents in the WhatsApp chat group and it's growing fast. The Stella Gentlemen are also organising a Christmas in July event.

Matters for future consideration.

International Women's Day 2024

Sue mentioned she has a tentative booking for Manly Golf Club for the 2024 International Women's Day. The event will be a ticketed event for girls in Years 10, 11 and 12 although Sue agreed to check capacity of the Golf Club and see if we could open the event up to other years. The P&F agreed to sponsor that event and Sue will pay the deposit on the booking. This topic would be discussed at the next P&F general meeting in August with more details such as a guest speaker. Jo suggested Sue Heins who is the new Mayor of Manly.

Father & Daughter Dinner at Manly Golf Club

Janet said that there was going to be a Father & Daughter Dinner at Manly Golf Club for Year 10 girls. Due to the COVID pandemic, this event has never taken off. This will be discussed at the next P&F general meeting in August.

Thank You P&F

Elizabeth wanted to thank the P&F for their amazing work, and she is really grateful for what they are trying to achieve at the school.

Remaining P+F General Meetings for 2023

- 10th August
- 19th October

Meeting closed 8.30 pm.